



DROPPING AND ADDING COURSES

It is important that students be aware of the College's policies for changing course schedules and withdrawing from classes. Failure to follow proper procedures could result in a loss of academic credit and a grade of "F". After obtaining a Drop/Add card from the Registrar, the student must secure the signatures of the Faculty Advisor, instructor(s), Student Work Office, and if it is a general education course being dropped, also the Academic Dean, in that order. The completed card must be left with the Registrar.

FALL 2022 DATES FOR DROPPING CLASSES

Dropping Courses:

1 ST – 4 TH WEEK	W*	Aug 15 – Sept 12
5 th – 11 th WEEK	WP* or WF*	Sept 13 – Oct 31
After 11 th WEEK	F	Beginning Oct 31

Withdrawal from College:

1 st – 4 th WEEK	W*	Aug 15 – Sept 12
After 4 th WEEK	WP* or WF*	Beginning Sept 13

SPRING 2023 DATES FOR DROPPING CLASSES

Dropping Courses:

1 st – 4 th WEEK	W*	Jan 9 to Feb 6
5 th – 11 th WEEK	WP* or WF*	Feb 7 to Mar 26
After 11 th WEEK	F	Beginning Mar 27

Withdrawal from College:

1 st – 4 th WEEK	W*	Jan 9 to Feb 6
After 4 th WEEK	WP* or WF*	Beginning Feb 7

*not computed in student's GPA