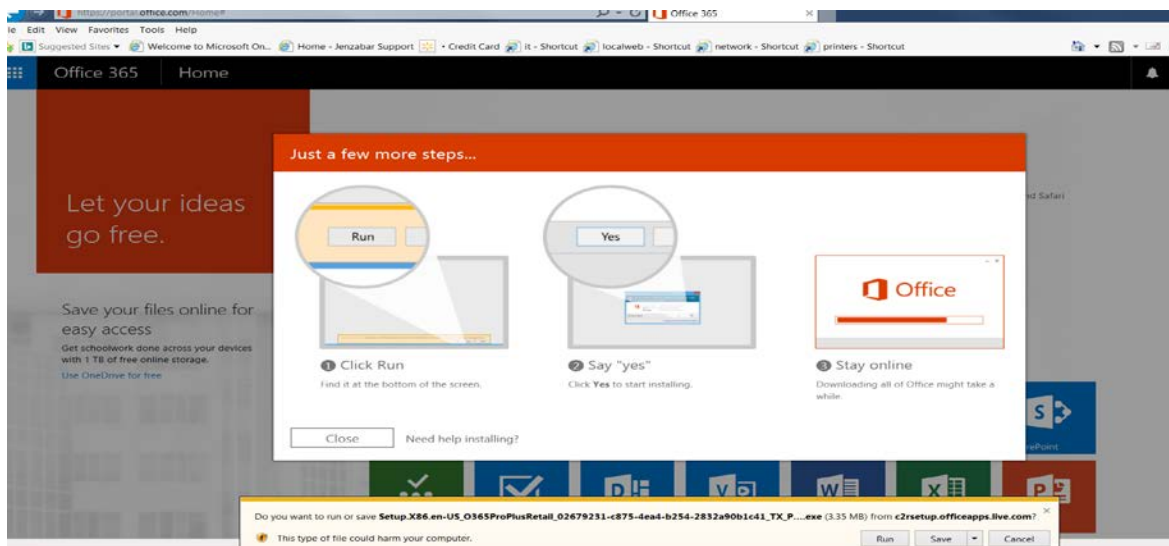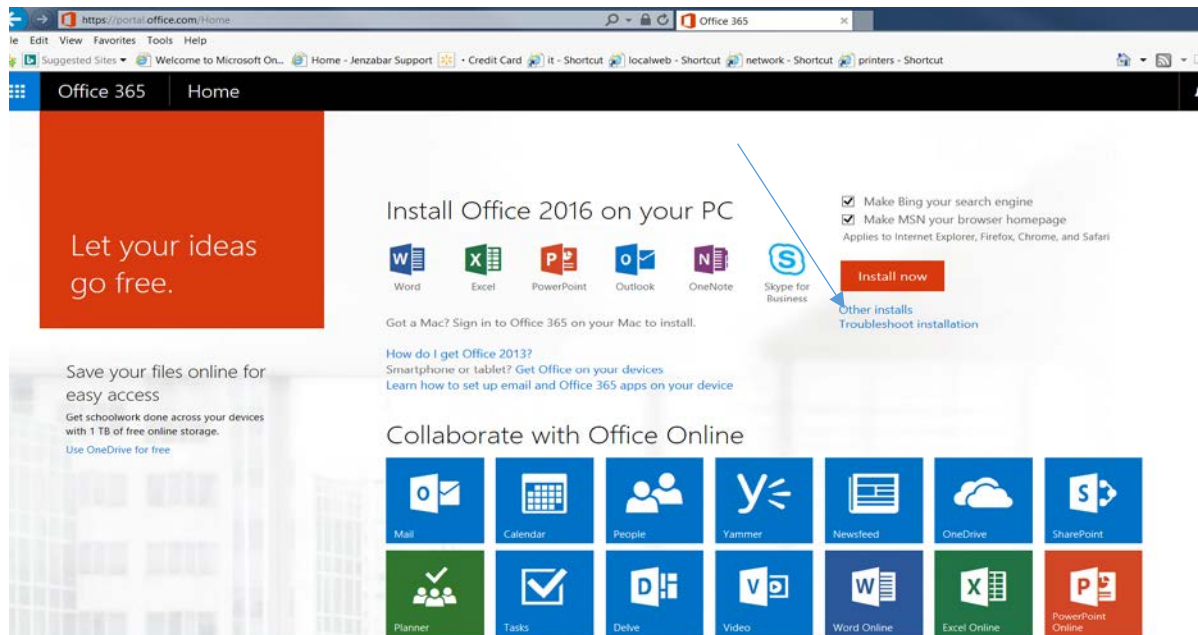# LOGING ON WEMBAIL AND INSTALLING THE MICROSOFT OFFICE SUITE FROM YOUR STUDENT OFFICE 365 EMAIL.

Log onto your webmail by choosing the link on WWW.ALC.EDU and when prompted, enter your username as your entire email address: ja_fish@alicelloyd.edu and enter your corresponding password. Note: Google Chrome and Safari are not compatible.

You will see the following screen and choose INSTALL NOW

CLICK RUN AS SHOWN AND FOLLOW THE ON-SCREEN INSTRUCTIONS