REFUND POLICY

The College has established refund policies for recipients of student financial aid and those not participating in a financial aid program. First-time students receiving Title IV aid are refunded on a prorated basis for tuition, room, board and fees. Refunds are not granted after 60% of the semester has elapsed. The refunds are applied to the programs in the order listed:

1. Federal Direct Loans
2. Federal Plus Direct Loans
3. Federal Pell Grants
4. Federal SEOG Grants
5. Other Federal Grants
6. KHEAA Grants
7. Bagby Loans
8. ALC Grants
9. Student.

Students not participating in the financial aid program will receive a refund if their account has a credit balance at any time during the semester, and upon withdrawal based upon the college withdrawal policy.

Students cannot graduate nor have transcripts released if they are indebted to the College. Students receiving institutional aid are charged according to the percentage of the semester attended and refunded up to 12 weeks in the semester for any overpayments made.

ACADEMIC PROGRAM REQUIREMENTS
Behavior and Learning Disorder Certification is pending Kentucky Professional Standards Board approval and will not be available Fall 2014.