



WELCOME TO
COLLEGE.

Residence Hall FAQ

Q: What do I need to bring with me?

A: *You should plan to bring:*

- *Bed linens*
- *Towels, washcloths, bathrobe, shower caddy, shower shoes*
- *Pillows*
- *Trash can*
- *Personal items (soap, toothbrush, toothpaste, etc.)*

Q: Do I need to bring curtains?

A: *In order to personalize their living quarters, men and women living in Lilly Memorial Hall, Carrick Hall, Berger-Auen, and Howard Memorial Hall are expected to furnish their own curtains. Lilly Hall windows are 43 inches long and 38 inches wide. Windows in Carrick Hall vary in size. The windows in Howard and Berger-Auen are 48 inches long and 52 inches wide.*

Q: May I burn candles and/or incense in my room?

A: *The fire marshal forbids any type of candles or incense.*

Q: May I put posters on the wall and decorate my room?

A: *Yes. We suggest that you use poster putty rather than using thumbtacks or hammering nails into the walls. Tape is not allowed on walls or the ceiling.*

Q: May I bring a hot plate, a toaster-oven, or other electrical appliances?

A: *No, we prohibit the use of any cooking appliances in the dormitory areas due to fire hazards. The only type of cooking appliance you may have is a microwave and/or popcorn popper.*

Q: May I bring a refrigerator?

A: *Yes, you can bring your own refrigerator (up to 2.5 cubic feet). Check with your R.A. or Housing Office for further information.*

Q: May I bring a TV?

A: *Yes. We do have lounges with televisions in the dormitory areas; but, if you prefer to bring your own TV, you may.*

Q: How many electrical hookups may I have?

A: *Overloading the outlets in a room can be a serious fire hazard. Roommates should consult each other about what they're planning to bring with them into the residence hall. You should limit electrical appliances to what can be plugged directly into outlets without the use of extension cords, etc.*

Q: May I bring my cat, dog, fish, etc.?

A: *Sorry, no pets.*

Q. How much is the room deposit, and when do I need to pay?

A: *The room deposit is \$75 and is non-refundable. It is required for all dormitory students to pay this amount. The deposit must be paid by July 1st. If there are damages to the room, the student will be charged the actual cost of the repair.*

Q: If I have grants to cover expenses at ALC, may I use them to pay the room deposit?

A: *No. This is a non-refundable deposit that must be paid by the individual.*

Q: Where do I report to when I arrive on campus?

A: *Report to the dormitory to which you are assigned.*

Q: When should I arrive on campus?

A: *You will be receiving a letter from the Academic Dean and the Housing Office with important information as to when you should arrive on campus. Please do not plan to arrive prior to that time unless you have made arrangements with the Housing Office. Our staff is very busy each semester preparing for the arrival of students, so dormitories will not be open until the date indicated in the letter.*

Q: May I arrange to room with a friend?

A: *Yes, but you must contact the Housing Office with your request. Also, the fulfillment of your request is dependent upon whether or not there are available vacancies. You must notify the Housing Office of your request by June 1st.*

Q: Could I have a room in the dorm *and* commute?

A: *No. Rooms are for full-time resident students only.*

Q: Is it possible for me to change rooms?

A: *Once you have been assigned to a room, we expect you to report to that room and live there until all students have arrived. The first date for room/roommate changes will be one week after classes begin.*

Q: How do I go about changing rooms?

A: *Come by the Housing Office and pick up a Room Change Request. Then, you will get your R.A. and Dorm Director to sign it. After doing so, return the request to the Housing Office. At that time we will issue you a key and make the change official. Anyone moving into another room without the consent of the Housing Office may be fined and asked to move back to the original room.*

Q: What is an R.A.?

A: *Resident Advisors are upperclassmen who live on the floor with you and are a vital part of our program. They assist you in adjusting to your new environment and college life.*

Q: May I be assigned to a single room?

A: *It is possible, but not probable. It would be wonderful if we could have singles for everyone; however, space does not allow for it.*

Q: If I should happen not to have a roommate, may I move the extra furniture out of the room?

A: *No. Furniture must stay in the room. Those who have single rooms may, from time to time, be asked to host overnight visitors to campus.*

Q. Will we have room inspections?

A: *Yes, we will have regularly scheduled room inspections throughout the year.*

Q. Do I need to lock my room when I'm not around?

A: *Yes, always.*

Q. What if I lose my room key?

A: *The College will replace your lost key for \$10. Also, in order to protect the safety of our students, we change your lock should you lose your key. We do this to prevent anyone finding and using that key to open your door.*

Q. What if I lose my Student I.D.?

A: *The I.D. can be replaced at the IT Department for \$10.*

Q: If I have problems, whom do I see?

A: *Your R.A. or dorm director.*

Q: What should I do if I am unhappy with my roommate?

A: *See your R.A. The R.A. will arrange a conference with the Dorm Director, Housing Director, or Dean of Students to solve the problem.*

Q: What if I or my parents wish to complain about the condition of a room, etc.?

A: *Contact the Director of Housing: (606) 368-6121.*

Q: What are the phone numbers for the dorm rooms?

A: *The phone number for your room will be sent to you with your housing assignment.*

Q: What if my parents need to contact me after hours?

A: *First, they should try the phone number for your dorm room. If it is an **emergency** situation and they have been unable to reach you, they may call the Dorm Director in his/her apartment or Campus Security at (606) 368-2121.*

Q: What activities are planned for the first few days?

A: *There will be a variety of recreational activities. Check with your R.A. for more information.*

Q: What are intramurals?

A: *Intramurals are for everyone. Dorms compete against each other in various sporting events. Each dorm (or, in some cases, each floor) will choose a name by which they will be called. We make T-shirts with that name and logo imprinted on them. Some sports in which you may participate include softball, flag football, basketball, ping pong, pool, rook, and chess.*

Q: What types of recreational activities and games are available in the Student Center?

A: *The Student Center has a variety of games, including ping pong, foosball, and video games. A TV lounge is also available.*

Q: Where can I buy books and supplies?

A: *The College Bookstore is located on the first floor of the Student Center. All necessary materials are available to be purchased there.*

Q: Where do I get my mail?

A: *The Campus Post Office is located on the second floor of the Student Center.*

Q. May I bring my car to campus?

A: *Yes. You may register your car during the regular college registration period. At this time, you will be given a parking decal and will be assigned to a parking lot. The cost of the parking decal is \$60 per year.*

Q: If I am making poor grades, whom do I see?

A: *Contact the Director of Tutorial Services in the Library. You may also see the Head Resident for counseling.*

Q: What if I get sick at night or in the early morning hours?

A: *First, you should contact your R.A. who will then contact the Dorm Director. If necessary, they will call the College Nurse or an ambulance.*

Q: What should I do if I'm feeling down, depressed, unwanted, etc.?

A: *See a teacher you trust or a friend. If you think you need professional help, contact the Dean of Students at (606) 368-6120. The office for the Dean of Students is on the second floor of the Student Center.*

Q. Does the College have a student insurance policy?

A: *We have an excellent accident insurance policy and an on-campus infirmary with a College Nurse.*

Q. Does the insurance cover sickness expenses?

A: *No, the insurance only covers accidents.*

Q: What if I have a question that is not answered in this FAQ?

A: *Contact any of us here at ALC. We will be happy to answer any questions you may have. One specific place you may call for questions of this nature is the Student Affairs Office: (606) 368-6120. Also, be sure to check out The Student Handbook 2011-2013, which can be accessed on our website.*