

Alice Lloyd College

**The Michael Minger Act Report for 2008
Activity Reported for Calendar Year 2007**

Section 1: Campus Security Authority.

List campus security authority personnel (definition at KRS 164.948(2)):

“Campus police, security officers, and any official at a postsecondary educational institution who has significant responsibility for student and campus activities, including student discipline, student housing, student judicial affairs, and student life administration. Professional mental health, pastoral, and other licensed counselors when functioning in that capacity are not considered campus security authorities.”

College President
Vice President of Administration
Vice President of Academic Affairs
 Disciplinary Committee Members
Vice President of Business Affairs
 Director of Physical Plant
 Director of Work Study
 Director of Information Technology Services
 Director of Financial Aid
Dean of Students
 Director of Campus Security/Chief of Police
 Security Officers
 Director of Housing/Intramural Director
 Resident Hall Directors
Athletic Director
 All Varsity and Jr Varsity Coaches
Dean of Women/Director of Student Activities
 All Resident Hall Advisors

Describe the extent and nature of enforcement authority of campus security authority personnel:

Since July 1, 1983, the city of Pippa Passes has been incorporated as a sixth class city. As a municipality, Pippa Passes is empowered through its city council to legislate laws and provide for the welfare of its citizens. The Pippa Passes Police Department has jurisdiction within the city limits to enforce the laws of the community, state and nation. Students are liable under civil law as well as the regulations established by Alice Lloyd College while in the city of Pippa Passes.

The Pippa Passes Police Department and Alice Lloyd College Security operate as a combined unit. The Director of Security for Alice Lloyd College is also Chief of Police for the City of

Pippa Passes and therefore has arresting powers. Security officers who are employed by the college answer directly to the Director of Security. Any crime that is committed the campus security authority is to report to Dean of Students and or Director of Campus Safety.

Describe the working relationship of campus security authority personnel with state and local police agencies:

An officer is on duty 24 hours a day, 7 days a week. Officers patrol campus buildings, parking lots, residence hall exteriors and campus grounds. The Chief of Police has full law enforcement authority, identical to the local police and sheriff in your home community.

The Police/Security Officer has immediate access to communication equipment that will enable the proper assistance to be in route within minutes. Emergency 911 Dispatch will use a beeper service to notify local fire departments, or the Knott County Rescue Squad, or the Knott County Ambulance Service, or the Disaster Emergency Service Coordinator, when needed.

The Pippa Passes Police handles the majority of criminal incidents on campus. If an accident or criminal incident occurs on campus, the on-duty Officer needs to be contacted as soon as possible. If a major crime is committed, then the Kentucky State Police is called, and a trooper is dispatched to the scene. Once the trooper arrives, he will assess the situation and call Post 13 and request a detective if necessary.

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Section 2: Description of Information Programs.

Describe programs that inform students and employees about:

(a) Campus safety and security:

Orientation for faculty and staff is held at the beginning of each semester and security and safety issues are discussed. Faculty and staff also attend regular meetings where issues and concerns are discussed or reported.

Student orientation is held at the beginning of each semester. During orientation the Student Services Office addresses campus safety and security with the students. Resident Advisor meetings are held weekly to discuss concerns regarding safety, security and dorm issues. Resident Advisors hold regular dorm floor meetings to discuss these issues, concerns and provide information regarding safety and security with students. Through the student work program and RA training workshops are presented on conflict resolution, dealing with safety and security issues, as well as the reporting of incidents or crimes.

All students are provided a hard copy, and a pre-loaded flash drive of the college catalog, student handbook, student work handbook, as well as a brochure from the security office about campus safety.

(b) How to report a crime:

Faculty, staff and students are informed about how to report a crime through the fall and spring orientation meetings and through regular faculty/staff meetings, RA meetings and dorm floor meetings.

The following statements are published in a brochure which is available to faculty, staff and students of Alice Lloyd College:

The Pippa Passes Police handles the majority of criminal incidents on campus. If an accident or criminal incident occurs on campus, the on-duty Officer needs to be contacted as soon as possible. If a major crime is committed then the Kentucky State Police is called, and a trooper is dispatched to the scene. Once the trooper arrives he will assess the situation and call Post 13 and request a detective if necessary.

Alice Lloyd College is committed to informing the campus community on a timely basis of crimes and crime-related problems. Information is made available regularly on reported criminal activity. Throughout the year, brochures from various agencies are available regarding prevention and awareness services for drug and alcohol abuse, assault, and harassment. Programs are also provided through the campus convocation

program.

(c) How to prevent crimes:

Faculty, staff and students are informed about crime prevention through the fall and spring orientation meetings, and through regular faculty/staff meetings, RA meetings and dorm floor meetings.

The following statements are published in a brochure with a listing of local emergency and police phone numbers to faculty, staff and student's of Alice Lloyd College:

An officer is on duty 24 hours a day, 7 days a week. Officers patrol campus buildings, parking lots, residence hall exteriors and campus grounds. The Chief of Police has full law enforcement authority, identical to the local police and sheriff in your home community. Sunday through Thursday, curfew is midnight. Friday and Saturday nights, curfew is 2 a.m., all visitors should vacate visiting area in the residence halls 30 minutes before curfew. The officer on duty will lock residence halls at curfew. The Head Resident must sign late permission request and the student must present the signed request to the Officer to gain entrance to the campus and residence halls.

Section 3: Statement of Policies and Procedures.

(a) Provide the institution's policy statement on making Special Reports to the campus community of crimes that present a safety or security threat to students or employees. KRS 164.9481 (d)

All crime logs are posted on the campus webpage, www.alc.edu, and if a crime is determined to be a threat, college officials will post notices, will disseminate information as outlined in the emergency response procedure maintained by the Chief of Police, Dean of Students, Presidents office, Marketing/Public Relations office and IT office within 24 hours after the report of an incident is made to campus security authority or local law enforcement officials.

(b) If the institution provides student housing facilities, describe the institution's procedure for disclosing the existence or nonexistence of automatic fire suppression systems in on-campus housing facilities. KRS 164.9492

All students that are living in resident halls that do not have automatic fire suppression systems in all rooms will be informed what types of warnings/fire suppressions devices that are installed. Students will sign their housing agreements which will provide a disclosure statement about fire suppression/warning devices in the dorms, as well as the policy for tampering with any fire suppression equipment, smoke detectors, regular inspections and unplanned drills conducted, and all penalties associated with violations/infractions.

(c) If the institution provides student housing facilities, provide the institution's policy for giving students with disabilities priority for first-floor housing. KRS 164-9495 (1)

Accommodations are provided on an individual basis to support the residential needs and

academic considerations of students with disabilities. Students who have requested and can provide proper documentation regarding special accommodation needs will be given special consideration by administration to provide reasonable accommodations.

(d) If the institution provides student housing facilities, describe the institution's policy for maintaining a record of any on-campus housing assignment for students with disabilities, and the procedure for alerting safety and emergency personnel of the location of students with disabilities. KRS 164-9495 (2)

All documentation will be maintained in the Dean of Students and medical office, whose responsibility it shall be to notify any other safety and emergency personnel of the location of students with disabilities. Resident hall directors will be responsible for informing all emergency personnel if all students are accounted for and those needing special assistance to evacuate the facilities.

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Table 1 – Crimes

Crime Category ¹	On Campus		Off Campus	
	Total Campus Property Crimes ²	Residential Facility Crimes ³ (subset of Campus)	Recognized/owned/leased/controlled Property Crimes ⁴	Public Property Crimes ⁵
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Category of Prejudice ⁶				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Arrest Only				
Drug-related Violations	0	XXXXXXXX		
Liquor-law Violations	0	XXXXXXXX		
Other Alcohol Violations	0	XXXXXXXX		

Notes for Preceding Chart

- ¹ Section 5 of this administrative regulation provides guidance in defining crimes committed.
- ² Assistance in defining campus property may be found in 34 CFR § 668.46(a).
- ³ Number of crimes that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus property totals.
- ⁴ Non-Campus Property is any of the officially recognized/owned/leased/controlled institution properties that are located off the main campus area. Assistance in defining non-campus property may be found in 34 CFR § 668.46(a).
- ⁵ Assistance in defining public property may be found in 34 CFR § 668.46(a).
- ⁶ Category of Prejudice – These are not additional crimes. These are crimes already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other crimes in which the victim was intentionally selected because of an actual or perceived prejudice.

Section 3: Campus Crime Statistics

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Table 2 – Criminal Attempts**

Crime Category ¹	On Campus		Off Campus	
	Total Campus Property Attempts ²	Residential Facility Attempts ³ (subset of Campus)	Recognized/owned/leased/controlled Property Attempts ⁴	Public Property Attempts ⁵
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Category of Prejudice ⁶				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0



Notes for Preceding Chart

- 1 Section 5 of this administrative regulation provides guidance in defining crimes attempted.
- 2 Assistance in defining campus property may be found in 34 CFR § 668.46(a).
- 3 Number of criminal attempts that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus property totals.
- 4 Non-Campus Property is any of the officially recognized/owned/leased/controlled institution properties that are located off the main campus area. Assistance in defining non-campus property may be found in 34 CFR § 668.46(a).
- 5 Assistance in defining public property may be found in 34 CFR § 668.46(a).
- 6 Category of Prejudice – These are not additional criminal attempts. These are criminal attempts already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other criminal attempts in which the victim was intentionally selected because of an actual or perceived prejudice.

Section 3: Campus Crime Statistics

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Table 3 – Incidents Reported by Non-Law Enforcement Officials

Crime Category ¹	On Campus		Off Campus	
	Total Campus Property Incidents ²	Residential Facility Incidents ³ (subset of Campus)	Recognized/owned/leased/controlled Property Incidents ⁴	Public Property Incidents ⁵
Arson	0	0	0	0
Assault	0	0	0	0
Burglary	0	0	0	0
Criminal Damage	0	0	0	0
Manslaughter	0	0	0	0
Menacing	0	0	0	0
Motor Vehicle Theft	0	0	0	0
Murder	0	0	0	0
Reckless Homicide	0	0	0	0
Robbery	0	0	0	0
Sex Offenses – Forcible	0	0	0	0
Sex Offenses – Non-forcible	0	0	0	0
Stalking	0	0	0	0
Terroristic Threatening	0	0	0	0
Theft	0	0	0	0
Wanton Endangerment	0	0	0	0
Weapons Possession	0	0	0	0
Category of Prejudice ⁶				
Bias – Race	0	0	0	0
Bias – Gender	0	0	0	0
Bias – Religion	0	0	0	0
Bias – Sexual Orientation	0	0	0	0
Bias – Ethnic	0	0	0	0
Bias – Disability	0	0	0	0
Drug-related Violations	0	XXXXXXXX		
Liquor-law Violations	0	XXXXXXXX		
Other Alcohol Violations	0	XXXXXXXX		

Notes for Preceding Chart

- 1 Section 5 of this administrative regulation provides guidance in defining crimes committed.
- 2 Assistance in defining campus property may be found in 34 CFR § 668.46(a).
- 3 Number of incidences that occurred in institution residence halls, student apartment housing, or Greek sponsored housing facilities, if appropriate. These numbers are included in the on-campus property totals.
- 4 Non-Campus Property is any of the officially recognized/owned/leased/controlled institution properties that are located off the main campus area. Assistance in defining non-campus property may be found in 34 CFR § 668.46(a).
- 5 Assistance in defining public property may be found in 34 CFR § 668.46(a).
- 6 Category of Prejudice – These are not additional incidents. These are incidents already reported in the various crime categories that also fall into one of the reportable categories as required by KRS 164.948(3), or other incidents in which the victim was intentionally selected because of an actual or perceived prejudice.